

**BOARD OF EDUCATION
BALLSTON SPA CENTRAL SCHOOLS
BALLSTON SPA, NEW YORK 12020**

BID ANALYSIS

ITEM BID: 2023-2024 Paper Bid

DATE ADVERTISED: **SARATOGIAN** 9/2/2023

DAILY GAZETTE 9/2/2023

DATE OF BID OPENING: 9/7/2023

NUMBER OF VENDORS CONTACTED: 6

NUMBER OF BIDS RECEIVED: 5

SOURCE OF FUNDS: _____

BIDDERS:

WB Mason
Staples
Canon Solutions
Contract Paper Group
Liberty Paper

LOW BID: (indicate name and address)

| | |
|----------|-------------|
| Staples | \$22,034.15 |
| WB Mason | \$1,135.42 |

RECOMMENDATION:

Award by item to the lowest responsible bidder as per attached

BOARD APPROVAL DATE: _____