

Ballston Spa Central School District
Board of Education Meeting
August 21, 2019
6:30 pm

Agenda #4
Regular Meeting

Library
High School

1. Call to Order
2. Recognition
3. Public Comment
4. Approval of Minutes
 - a. August 7, 2019 Meeting
5. Superintendent's Report
 - a. High School Graduation Data
 - b. District Priority Update
 - c. Superintendent Evaluation Process
6. Committee Reports
7. Correspondence
8. Announcements
8. Old Business
9. New Business
 - a. Authorization – Tax Collection
 - b. Reserve Funds
 - c. Tax Rolls and Warrant
 - d. Budget Transfers
 - e. Board of Education Policy Manual File 5661-Charging School Meals
 - f. Board of Education Policy Manual File 7511-Immunization of Students
 - g. Agreement – Town of Malta
 - h. Agreements – Professional Services
 - i. Placement of Students with Disabilities
 - j. Personnel Actions
 - k. Other new business
10. BSATA, BSTA, CSEA, Student Council, and PTA
11. Public Comment
12. Adjournment

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Resolution #131 - Authorization – Tax Collection

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, hereby approves the use of electronic check payments for the payment of school district taxes at no cost to the District, and approves the use of Paya EFT, Inc. to provide electronic payment processing services for the 2019-2020 school year, be and is hereby approved.

Resolution #132 - TRS Contribution Reserve Sub-Fund

BE IT RESOLVED, that the Ballston Spa Central School District Board of Education hereby funds the Teachers' Retirement System Contribution Reserve Sub-Fund, previously established on June 5, 2019, in the amount of \$550,000 from the available fund balance from the 2018-19 school year to be used in accordance with applicable laws, be and is hereby approved.

Resolution #133 - Capital Reserve Fund

BE IT RESOLVED, that the Ballston Spa Central School District Board of Education hereby funds the Capital Reserve Fund, previously approved by the voters on May 21, 2019 in the amount of \$925,000 from the available fund balance from the 2018-19 school year to be used in accordance with applicable laws for the purpose of financing the construction of, and general improvements, reconstruction, renovations or additions to, the District's buildings, including site work and the acquisition of original furnishings, equipment, machinery or apparatus required for the purpose for which such buildings are to be used, be and is hereby approved.

Resolution #134 - Tax Rolls and Authorize Tax Levy

WHEREAS the Board of Education has been authorized by the voters at the Annual District Meeting to raise for the current budget of the 2019-2020 school year a sum not to exceed \$52,072,600.

THEREFORE BE IT RESOLVED THAT that the board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

Town	Taxable Assessed Valuation	Total Tax Levy	Tax Rate Per \$1,000
Ballston	315,118,766	6,111,991	19.376165
Charlton	841,056	21,306	25.332012
Malta	1,512,574,289	25,292,058	16.708660
Milton	<u>1,049,703,869</u>	<u>20,647,245</u>	19.660475
TOTALS	2,878,417,980	52,072,600	

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes to begin September 5, 2019 and end November 4, 2019 giving the tax warrant an effective period of sixty days at the expiration of which time the tax collector shall make an accounting in writing to the board:

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AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties be fixed as follows: 1st 30-days penalty free period, 2nd 30-days interest of 2 percent added.

Resolution #135 - Tax Warrant

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District as follows:

To the collector of Ballston Spa Central School District, County of Saratoga, New York State, Mary Schallehn, School Tax Collector

YOU ARE HEREBY COMMANDED:

1. To give notice and start tax collection on September 5, 2019 (in accordance with the provisions of Section 1322 of the Real Property Tax Law).
2. To give notice that tax collection will end on November 4, 2019.
3. To collect taxes in the total sum of \$52,072,600 in the manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.
4. To make no change or alterations in this tax warrant or the attached tax rolls but shall return the same to the Board of Education. The Board may recall its warrant and tax roll for correction or errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.
5. To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on pre-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Section 540 and 544 of the Real Property Tax Law.
6. To receive from each of the taxable corporations and natural persons the sum listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first 30-days of the tax collection period. To add two percent interest penalties to all taxes collected during the second 30-days of the tax collection and to account for such sums as income due the school district.
7. To issue pre-numbered receipts only on forms provided by the school district in acknowledgment of receipt of payments of taxes and to retain, preserve and file exact carbon copies of all such receipts issued as required by Section 986 of the Real Property Tax Law.

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8. To promptly return this warrant at its expiration and, if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts collected and the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

This warrant is issued pursuant to Section 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Section 1306 and 1318 of this law. In accordance with Section 1318 of the Real Property Tax Law, the total amount of unexpended surplus funds in excess of 4% of the current school budget is \$ -0- . It is effective immediately after it is properly signed by a majority of the members of the board of education. This warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 318, subdivision 2 of the Real Property Tax Law.

Resolution #136 - Budget Transfers

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the Fiscal Year 2018-2019 Budget Transfers for August 21, 2019, be and are hereby approved.

Resolution #137 - Re-Adopt Board of Education Policy Manual File 5661-Charging School Meals

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that Board of Education Policy Manual File 5661-Charging School Meals be approved and tabled for the required 28-day period.

Resolution #138 - Re-Adopt Board of Education Policy Manual File 7511-Immunization of Students

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that Board of Education Policy Manual File 7511-Immunization of Students be approved and tabled for the required 28-day period.

Resolution #139 - Agreement – Town of Malta

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, hereby approves the agreement between the Town of Malta and the District for legal services related to the defense of revision of assessments proceedings, be and is hereby approved.

Resolution #140 - Agreement – Professional Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the agreement between HMB Consultants, LLC and the District, to provide food service oversight, for the 2019-2020 school year, be and is hereby approved.

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Resolution #141 - Agreement – Professional Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, hereby approves the agreement between Chelsea Place Psychological and the District to provide clinical supervision services, for the 2019-2020 school year, be and is hereby approved.

Resolution #142 - Agreement – Professional Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, hereby approves the agreement between Chelsea Place Psychological and the District to provide comprehensive psychiatric evaluation services and behavioral consultations/assessments for the 2019-2020 school year, be and is hereby approved.

Resolution #143 - Agreement – Professional Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the agreement between Expressive Journeys, LLC and the District, to provide music therapy services to students in designated classrooms, for the 2019-2020 school year, be and is hereby approved.

Resolution #144 - Agreement – Professional Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the agreement between University of Delaware, and the District, to provide support services to faculty and staff, for the 2019-2020 school year, be and is hereby approved.

Resolution #145 - Placement of Students with Disabilities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the said Board arrange placement of the following students as recommended by the District Committee on Special Education, effective August 21, 2019 be and are hereby approved:

Student #24412	Student #276666	Student #276509	Student #271970
Student #277095	Student #24626	Student #23805	Student #275415
Student #25667	Student #23546	Student #23167	Student #277091
Student #275270	Student #24546	Student #272090	Student #272169
Student #273352	Student #275667	Student #21005	Student #272966
Student #275598	Student #276828	Student #23729	Student #275104
Student #23031	Student #272006	Student #273054	Student #272265
Student #23032	Student #275922	Student #273464	Student #23261
Student #23773	Student #273490	Student #274306	Student #274956
Student #276081	Student #273360	Student #276009	Student #275534
Student #24495	Student #22035	Student #271764	Student #272500
Student #21009	Student #273686	Student #273584	Student #273001
Student #275032	Student #24470	Student #23067	Student #275023
Student #23930	Student #275970	Student #23738	Student #274965

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Student #276004	Student #25075	Student #274118	Student #275425
Student #273415	Student #273460	Student #274282	Student #23766
Student #275403	Student #276352	Student #23158	Student #275045
Student #23333	Student #275952	Student #25689	Student #274043
Student #274463	Student #276877	Student #275164	Student #274631
Student #23962	Student #276089	Student #25576	Student #275951
Student #272988	Student #273881	Student #275890	Student #276576
Student #274265	Student #271634	Student #271909	Student #23006
Student #276551	Student #277119	Student #274924	Student #277226
Student #23551	Student #23740	Student #272631	Student #275333
Student #275814	Student #276426	Student #18114	Student #276340
Student #277047	Student #275224	Student #24885	Student #23952
Student #275912	Student #274445	Student #276730	Student #274937
Student #275754	Student #274923	Student #274071	Student #275929
Student #277039	Student #274827	Student #275862	Student #275714
Student #275697	Student #273726	Student #273642	Student #24055
Student #275837	Student #24882	Student #271803	Student #273875
Student #23308	Student #273738	Student #274257	Student #273914
Student #277114	Student #274289	Student #274370	Student #274004
Student #277113	Student #272345	Student #18516	Student #24009
Student #276158	Student #275559	Student #273867	Student #19215
Student #276321	Student #276921	Student #24266	Student #275910
Student #273351	Student #275362	Student #23996	
Student #276751	Student #275917	Student #23387	

Resolution #146 - Placement of Preschool Students with Disabilities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the said Board arrange placement of the following students as recommended by the District Committee on Preschool Special Education, effective August 21, 2019 be and are hereby approved:

Student #277046
Student #275980

Resolutions #147 - #166 are recognized as a consent agenda for the purpose of Board of Education action.

Resolution #147 - Resignation

BE IT RESOLVED, that the Board of Education of the Ballston Spa Central School District hereby accepts the resignation of the employee(s) listed below, with effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Stephen Marquart	Teaching Assistant	8/31/19

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Kyle Noonan	Teacher	8/14/19
Peter Quinn III	Bus Driver	6/27/19
Rosalie Wendling	Bus Attendant	8/31/19
Amy Wert	Administrative Aide	9/01/19
Jeffrey West	Teaching Assistant	6/27/19

Resolution #148 - Rescission of Appointment

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the appointment of Elizabeth Phillips, previously approved by the Board at their meeting held July 10, 2019, in Resolution #80, is hereby rescinded, be and is hereby approved.

Resolution #149 - Summer School Support Services – Amendment

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following appointment, previously approved by the Board at their meeting held on August 7, 2019 in Resolution #125 be amended as follows, be and is hereby approved:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Effective Dates</u>
Frank Parker	Substitute Bus Driver	\$21.05/hr.	7/01/19-8/31/19
Frank Parker	Substitute Bus Attendant	\$14.75/hr.	7/01/19-8/31/19

Resolution #150 - Hourly Rate Adjustment Amendment

BE IT RESOLVED, that the Board of Education of the Ballston Spa Central School District the following hourly rate adjustment, previously approved by the Board at their meeting held on August 7, 2019 in Resolution #112 sets the hourly rate(s) of pay effective September 1, 2019, be and is (are) hereby approved:

<u>Position</u>	<u>Rate</u>
Learn to Swim Supervisor	\$16.91/hr.

Resolution #151 - Appointment Instructional

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the probationary position(s) indicated below, with salary and effective dates shown contingent upon meeting all of the requirements of Education Law Sections 3012, 3012-c or 3012-d, be and is (are) hereby approved:

<u>Name</u>	<u>Tenure Area</u>	<u>Certification Status</u>	<u>Salary/Step</u>	<u>Effective Dates</u>
Samuel Veglia	Music	NYS Initial, Music	\$46,380/yr. Step 1	9/01/19-8/31/23
Amy Wert	Special Education	NYS Permanent, Special Education	\$51,369/yr. Step 5 + 36	9/01/19-8/31/23

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Resolution #152 - Appointment – Instructional – Amendment

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following probationary appointment, previously approved by the Board at their meeting held on August 7, 2019 in Resolution #114 be amended as follows, be and is hereby approved:

<u>Name</u>	<u>Tenure</u>	<u>Certification Status</u>	<u>Salary</u>	<u>Effective Dates</u>
Lynn Razzano	School Counselor	NYS Permanent, School Counselor	\$69,388/yr. Step 14 + 108	8/26/19-8/25/22

Resolution #153 - Appointment – Instructional

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the probationary position(s) indicated below, with salary and effective dates shown, be and is (are) hereby approved:

<u>Name</u>	<u>Tenure Area</u>	<u>Certification Status</u>	<u>Salary/Step</u>	<u>Effective Dates</u>
Christina Carlson	School Counselor	NYS Permanent, School Counselor	\$61,849/yr. Step 11 + 63	8/22/19-8/21/22
Reid Keefe	School Psychologist	NYS Provisional, School Psychologist	\$50,365/yr. Step 2 + 69	9/01/19-8/31/23

Resolution #154 - Appointment Instructional – Long-Term Substitute

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to a long-term substitute position(s) as indicated below, with salary and effective dates shown, be and is (are) hereby approved:.

<u>Name / Position</u>	<u>Certification Status</u>	<u>Salary / Step</u>	<u>Effective Dates</u>
Jacqueline Kavana	NYS Initial, Childhood Education 1-6	\$47,622/yr. Step 1 + 27	9/01/19-01/03/20

Resolution #155 - Appointment – Teaching Assistant

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the probationary position(s) indicated below, with salary and effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Tenure Area</u>	<u>Certification Status</u>	<u>Salary/Step</u>	<u>Effective Dates</u>
Maureen Harrigan	Teaching Assistant	NYS Teaching Assistant, Level I	\$21,631/yr. Step 1	9/01/19-6/30/23

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Resolution #156 - Inactive Student Activity Clubs

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following student activity clubs be dissolved and any remaining funds be transferred to the respective building's Student Council be and is hereby approved:

<u>Club</u>	<u>Location</u>
Science Bowl	MS

Resolution #157 - Creation of Student Activity Clubs

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following student activity club(s) be created and recognized, be and is hereby approved:

<u>Club</u>	<u>Location</u>
Video/Broadcasting Production	MS

Resolution #158 - Permanent Appointment – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted permanent appointment to the position(s) indicated below, with effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Marlene Beck	Special Education Aide	9/01/19
Christine Bouchard	Special Education Aide	9/01/19
Josephine Loughridge	Bus Driver	9/01/19
Derek McKinney	Bus Driver	9/01/19
Robert Riley	Bus Driver	9/01/19
Linda Wood	Bus Driver	9/01/19

Resolution #159 - Appointment Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted appointment to the probationary position(s) indicated below, with hours, salary and effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Max Hrs./Wk.</u>	<u>Salary</u>	<u>Effective Dates</u>
Alisa DeVoe	Cleaner	40	\$17.47/hr.	8/26/19-8/25/20
Richard Guerin	Bus Driver	40	\$21.70/hr.	9/01/19-8/31/20
Krystina Minett	Bus Attendant	40	\$15.21/hr.	9/01/19-8/31/20
Corey Osborn	Cleaner	40	\$17.47/hr.	8/25/19-8/24/20
Kindra Schott	Bus Attendant	40	\$15.21/hr.	9/01/19-8/31/20
Olivia Spain	Bus Attendant	40	\$15.21/hr.	9/01/19-8/31/20

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Resolution #160 - Appointment – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the position(s) indicated below for the 2019-2020 school year, with hours and salary shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Max Hrs./Wk.</u>	<u>Salary</u>
Paul Blazejeski	Substitute Bus Driver	30	\$21.05/hr.
Ted Brandt	Substitute Bus Driver	30	\$21.05/hr.
Ted Brandt	Substitute Mechanic	30	\$21.90/hr.
Peter Cameron	Substitute Bus Driver	30	\$21.05/hr.
Ronald DeLapp	Substitute Bus Driver	30	\$21.05/hr.
James Edson	Relief Bus Driver	30	\$17.89/hr.
Charles Fannucci	Substitute Bus Driver	30	\$21.05/hr.
Patricia Groff	Substitute Bus Attendant	30	\$14.75/hr.
James Guildler	Substitute Bus Driver	30	\$21.05/hr.
George Kernochan	Substitute Bus Driver	30	\$21.05/hr.
Marietta Kirkpatrick	Substitute Bus Driver	30	\$21.05/hr.
Janice Lewis-Marrow	Substitute Bus Attendant	30	\$14.75/hr.
James Maloney	Substitute Bus Driver	30	\$21.05/hr.
Carol Manley	Relief Bus Driver	30	\$17.89/hr.
Frank Parker	Substitute Bus Driver	30	\$21.05/hr.
Danial Quinn	Substitute Bus Driver	30	\$21.05/hr.
Jean Quirion	Substitute Bus Driver	30	\$21.05/hr.
Lawrence Rabideau	Relief Bus Driver	30	\$17.89/hr.
Cameron Rogers-Duell	Substitute Cleaner	30	\$16.95/hr.
George Schacher	Substitute Bus Driver	30	\$21.05/hr.
Carrie Spencer	Substitute Bus Driver	30	\$21.05/hr.
Christine Tedesco	Substitute Bus Driver	30	\$21.05/hr.
Debra Vukas	Substitute Bus Attendant	30	\$14.75/hr.
Rosalie Wendling	Driver in Training	30	\$11.10/hr.

Resolution #161 - Renaming of Co-Curricular Clubs and Activities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following clubs and activities be renamed for the 2019-2020 school year, be and is (are) hereby approved:

<u>Current Name</u>	<u>New Name</u>
Communications Club	Media Productions

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Resolution #162 - Co-Curricular Clubs and Activities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the advisor position(s) to the following clubs and activities for the 2019-2020 school year, with salary shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Salary</u>
Michael Fisher	Media Productions, HS	\$931
Jeffrey Gargano	Video/Broadcasting Production, MS	\$931
Deborah Smarro	Senior Class, HS	\$2,861
Georgena Tallman	Robotics Club, MT	\$931

Resolution #163 - Appointment – Extra Duties

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the position(s) indicated below for the 2019-2020 school year, with salary shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Salary</u>
Colleen Abbale	Lunch Supervisor, HS	\$1,759
Sarah Albrycht	Technology Coach, MS	\$1,066
Dania Bianchi	Technology Coach, WR	\$1,066
Amy DeBenedetti	Lunch Supervisor, HS	\$1,759
Benjamin Eldridge	Lunch Supervisor, HS	\$1,759
Kevin Flores	Lunch Supervisor, HS	\$1,759
Thomas Flynn	Lunch Supervisor, HS	\$1,759
Vanessa Gillick	Lunch Supervisor, HS	\$1,759
Sheila Gregoire	Technology Coach, MA	\$1,066
Kristan Gottmann	Technology Coach, GC	\$1,066
Christine LaPorta	Lunch Supervisor, HS	\$1,759
Bonnie Lovett	Technology Coach, WR	\$1,066
Andrew Menzie	Lunch Supervisor, HS	\$1,759
Timothy Moseman	Lunch Supervisor, HS	\$1,759
Donald Nowc	Lunch Supervisor, HS	\$1,759
Mark Rabideau	Technology Coach, MT	\$1,066
Nicole Stehle	Lunch Supervisor, HS	\$1,759
Theodore Snyder	Lunch Supervisor, HS	\$1,759
Raymond Toohey	Lunch Supervisor, HS	\$1,759
Jessica Valente	Technology Coach, MT	\$1,066
Michael Walterich	Lunch Supervisor, HS	\$1,759
Lyndsey Wilcox	Lunch Supervisor, HS	\$1,759
Andrea Williams	Technology Coach, HS	\$1,066

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Resolution #164 - Appointment – Instructional Summer Work

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the position(s) indicated below for the summer of 2019, with salary shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position, Location</u>	<u>Max Number of Days</u>	<u>Salary</u>
Christina Carlson	School Counselor, HS	5	\$309.24/day
Regina Murphy	School Counselor, MT	5	\$249.75/day
Lynn Razzano	School Counselor, GC	5	\$346.94/day
Sheila Rabideau	School Nurse, HS	2	\$44.05/hr.

Resolution #165 - Appointment – Extra Duties

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the position(s) indicated below for the 2019-2020 school year, with salary shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Salary</u>
Diane Vadney	After School Activities Advisor	\$931

Resolution #166 - Appointment – Tutor

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the Tutor position for the 2019-2020 school year, with salary shown, be and is (are) hereby approved:

<u>Name</u>	<u>Certification Status</u>	<u>Salary</u>
Melanie Combs	NYS Permanent, PK-6	\$32.75/hr.
Colette Steves	ASL	\$32.75/hr.